

The Mosley Academy



Reception Parent Information Pack 2024-25

Proud to be part of the John Taylor Multi Academy Trust
of schools.



Welcome to The Mosley Academy

On behalf of all the children, parents, staff, and Governors at Mosley
we would like to warmly welcome you and your child to our Reception
class.

Welcome from the Headteacher



I would like to welcome you and your family to The Mosley Academy. We understand that happy children learn the best, therefore we aim to fill our school with the love of learning, the goodness of teaching and positive connections with our school. We value the importance of relationships with not only the children, but also our families and wider community. Parents have the single biggest influence on a child's life chances and we value your contributions and support. This will enable your child to flourish and be the best they can be. We all look forward to working with you and your child over the coming years and wish you many happy days at Mosley. Thank you for choosing our school! We are excited to meet you all.

Please do not hesitate to get in touch if you have any questions at all.

Mrs Sarah Rowe
Headteacher



A welcome from Miss Twells!

I am Miss Twells and I will be your class teacher in Reception. I cannot wait to meet you all and start your learning with us at Mosley! I have been a teacher for many years at Mosley and I know that you will all have a fantastic time here!

We always have lots of smiles in Reception because we have great fun learning new things and feel so proud of how much progress the children make in their first year of education.

Our classes at Mosley have extra names, named after famous authors. Our class (Reception) is known as the 'Donaldson' class, after Julia Donaldson. I wonder if you know any of her stories? My favourite is 'Room on the Broom', because I wish my hair was as long as hers and that I could fly around on a broom! I can't wait to find out what books you love, you have opportunities to vote for which you'd like to hear in the classroom.

In Reception we believe it is important to learn through hands-on, real-life experiences and we love to spark curiosity and imagination to inspire a love of learning. We are certain there will be lots of learning that you will get excited about next year!

When we play, we will have a balance of adult-led activities, guided play and free play. At Mosley we deeply value 'play' and understand that you learn best by 'doing' so our curriculum is designed to be child-centred, play-based and follows your interests. Inside we have got lots of toys - dinosaurs, LEGO, books, dolls, vehicles, colourful pens, playdough, fairies and so much more! Outside we have got a mud kitchen, a digging site, building blocks, bikes, a playhouse and a reading hut. There is so much for you to explore!

When you start school, you will have your very own peg and your very own tray. We can help you to find those things if you aren't sure. There are also special places to put your water bottles and snacks.

You will make lots of new friends when you start school, which is very exciting! I can't wait to find out about your interests and things you enjoy, to help plan our learning together.

You will look very grown up in your new uniform. Make sure you practice putting this on and taking off your jumper/cardigan yourself. Velcro shoes can be easier for putting on and off yourself too. Can you get them on the right feet?

You will also have your own bookbag. We will give you new books each week to take home and read with your family. All of your books and reading diary go in your bookbag and you bring this every day and we keep them in your tray.

It is not long now until you start school with us and begin your new learning journey!

Until then, tell your families all of the things you are excited about and the things you'd like to learn! We can't wait to find out what they are and see you become 'the best you can be'!





See you very soon,

Miss Twells

Who are we?

We are a village primary school set in the heart of the National Forest. We are incredibly lucky at Mosley to be surrounded by a supportive, caring community. In 2023/2024 we had 211 children attend Mosley. We were Ofsted graded 'outstanding' in 2014.

Mrs S Rowe	Headteacher	
Mrs G Day	Deputy Headteacher	
Mrs N Baxter	Class Teacher	
Mrs G Claxton	Class Teacher	

<p>Mrs T Eggleston</p>	<p>Class Teacher</p>		 <p>A portrait of a woman with short grey hair and glasses, wearing a white top. A small watermark '© Tempest' is visible in the bottom left corner of the image.</p>	
<p>Miss B Fryer</p>	<p>Class Teacher</p>		 <p>A portrait of a woman with long brown hair, wearing a dark red sweater.</p>	
<p>Miss A Hardwick</p>	<p>Class Teacher</p>		 <p>A portrait of a woman with long red hair, wearing a black top.</p>	
<p>Mr J Hussein</p>	<p>Class Teacher</p>		 <p>A portrait of a man with short brown hair and a beard, wearing a blue patterned sweater over a pink shirt.</p>	

Mrs N Ingham	Class Teacher			
Miss C Twells	Class Teacher			

You will get to meet all of our teaching staff at collection time each day.

Along with the class teachers, we have lots of other brilliant staff who work in the school. We have office staff, teaching assistants, midday supervisors, cooks in the kitchen, music teachers, students and volunteers who all support our learning. Along with the teaching and support staff, you will also have contact with the office staff.

	
Mrs Carlton is the Financial Services and Office Manager.	Mrs Kirkpatrick is the Data and Administration Officer.

We are very lucky to have a team of brilliant *Governors* helping to support our school. You can find more information about our governing body on the school website and will meet many of the governors throughout the year in and around school.


Appointments with Staff



Class teachers are available at the start and end of the day for any quick queries you may have; the office will be happy to arrange an appointment for you if you need a more in-depth chat. Mrs Rowe or Mrs Day will also be available on the playground most mornings for any queries etc. If you need a longer conversation, please contact the school office and they will make an appointment for you.

How do I become involved in school life?

- We host a wide range of different events throughout the school year including Sports Day, Easter Bonnet Parade, May Day, shows and performances. Parents/Carers are welcomed to these events.
- During the year we offer a variety of workshops to help parents understand how and what we teach and offer support for home learning, for example; phonics, maths and Forest School sessions.
- Volunteer – we always welcome parents that can help to hear readers, particularly in EYFS/KS1. Please contact the office if you are interested. A DBS check will be required.
- Support our fabulous PTFA by attending the many fundraising events organised throughout the year.
- Keep up to date on Tapestry, responding to your child's achievements and learning with likes and comments. Equally, we love to see what the children have been doing at home and ask you to share their 'wow' moments with us on Tapestry.

Daily Routine

Time	Activity	What it looks like
8:40 (Gates close at 8:50)	School gates open 	In the morning, you will be greeted at the Early Years gate by your teacher, Miss Twells or another member of the EYFS/KS1 team. The children will say goodbye to you at the gate ready to begin their exciting day at school. If you need to speak to us for any reason, please take this opportunity to do so.
8:50	Early Morning Activity, Registration	Every morning, just before the register, the children take part in an early morning activity. Registration is very important; we find out who is here and what everybody would like for dinner. The kitchen offers a fantastic, varied menu so it is important that you are on time each day.
9:00 (most mornings, occasionally there is an assembly first)	Phonics	We love phonics! Phonics is how we learn to read and write. We use the Little Wandle phonics scheme, and the school website has some ideas to support you and your child. We will also offer a phonics session for parents in the Autumn term.
9:30	Free Flow Continuous Provision	Small groups of children complete focused tasks within the Early Years areas of learning and development with Miss Twells and Mrs Weston. This is normally Reading/Maths based. At this time, the rest of the class is learning by accessing the continuous and enhanced provision with children choosing their own focused activities for learning.
10:10 (approx.)	Snack Time	Children are offered fruit and encouraged to have plenty to drink from their water bottles. They may also bring their own healthy snack from home.
10:30	Literacy	This is our literacy focus time where we do shared reading and writing based around our key text. Children learn how to construct a story, as well different text types.
10:50	Guided Groups/Free Flow Continuous Provision	Small groups of children complete focused tasks within the Early Years areas of learning and development with Miss Twells and Mrs Weston. This is normally Literacy based (writing). At this time, the rest of the class is learning by accessing the continuous and enhanced provision with children choosing their own focused activities for learning both indoors and outdoors.
11:20	Maths	This is our main Maths input time on the carpet. We use the NCETM Mastering Number and White Rose scheme for Maths which is very visual, and then children love it as it includes Numberblocks learning and resources! We will offer more information on how we teach Maths at our parents' session in the Autumn Term.

11:45	<p style="text-align: center;">Lunch</p> 	<p>Currently, Early Years and KS1 children (up until the end of Year 2) get free school lunches from the government. Mellors, our meal providers offer a brilliant menu. Please see the website/newsletters for more details.</p>
1:00	<p style="text-align: center;">Topic</p>	<p>This is our Topic input time on the carpet. This learning is focused around an 'I Wonder' question. Whether we are finding out about life cycles, minibeasts, The Ice Age or Under the Sea this is where we come together to read our key texts related to our topic, share our ideas and opinions and learn together.</p>
1:30	<p style="text-align: center;">Free flow Continuous Provision</p>	<p>At this time, children access the continuous and enhanced provision choosing their own focused activities for learning both indoors and outdoors. You will find us getting stuck in with the children wherever they are and whatever they are doing!</p>
2:00-2:30 (approx.)	<p style="text-align: center;">Snack time</p>	<p>Children are offered fruit and encouraged to have plenty to drink from their water bottles. They may also bring their own healthy snack from home.</p>
3:00	<p style="text-align: center;">Story time</p>	<p>At this time, we collect our things for home and share a story together.</p>
3:20	<p style="text-align: center;">Home Time</p> 	<p>At the end of the day, the children will be brought to the EYFS gate by their class teacher and handed over to their parent/carer. If somebody new is picking your child up, please ring the office and create a single use passcode, this could be anything from a colour, pet name, silly word or favourite TV show! At this point any messages can be passed on from the class teacher. If your child has been involved in a minor accident, they will be sent home with a first aid slip explaining the incident and first aid given.</p>

We ask that children bring a named water bottle to school every day. Our healthy eating policy means we **only allow water in bottles**. This is also an NHS expectation. Please do not send in flavoured water or squash.

The children are encouraged to eat a least one piece of fruit a day which is offered during our snack time each morning and afternoon. This is provided by the Government and is free for all of Early Years and KS1 children. Milk is also provided daily for Reception children. Children may bring in their own snacks for their morning and afternoon snack times from home, but this **must** be a healthy snack in line with our school policy, consisting of a plain bread based snack or a fruit/vegetable snack and we ask that these are either labelled or in a named box/bag as they can get easily muddled up.

The children will also be given a reading folder, reading books and a reading record. These will be taken home daily and will need to be brought into school daily, too. We ask that you read /share a book with your children at least 5 times per week and encourage your child to enjoy reading. We give special rainbow reading rewards for reading at home.

Attendance and Punctuality



We aim for 100% attendance for every child.

Collecting your child on time:

It is important to collect your child on time as children can find it unsettling. If you are late your child will be taken back inside the school, to the main reception area. We understand that occasionally you may be late, please let the school office know.

Importance of arriving on time for school:

In order for your child to arrive settled and prepared for their learning please ensure you arrive for 8.50am at the latest. If mornings become tricky or rushed, breakfast club can be booked via Weduc. This currently costs £3.50 per day and includes breakfast (cereals/toast/juice).

What to do if your child is ill:

If your child is ill or unable to attend school, please use the reporting function on Weduc or contact the school by 9 am at the latest please. Children must stay off school for 48 hours for a sickness bug. If you are unsure whether your child is able to attend school or not, please contact the office for advice.

If you need to take your child out of school for a medical or dental appointment, please come to the school office with your appointment card or text message. We encourage you to take your child out of school hours if this is possible.

If, during the day, your child becomes ill or is involved in an accident, they will be cared for and monitored by a member of staff trained in first aid. If we consider your child needs to go home, we will contact you and ask you to collect your child.

How will we contact you?

At the start of the year we will ask for emergency contact details for yourself and anyone else with whom we can get in touch in a case of an emergency or illness. Please let the office know immediately if there are any changes to your contact details so that we always have an up-to-date telephone number. This is very important to keep updated.

Medical needs:

If your child has any ongoing medical needs please let the office know, including asthma, allergies or any needs that require treatment or monitoring. You may be asked to fill out a care plan informing the school of how you/your doctor wish your child to be cared for.

Administrating medicine:

If your child requires medication during the school day, you will need to fill in a medicine form

indicating how and when a member of staff should administer medicine to your child. We are only allowed to administer prescribed medicines.

Outdoor Learning

In Reception at Mosley, we use the outdoors as much as possible whatever the weather! We provide puddle suits for all our children to allow for this but ask that you provide a pair of wellington boots that will then be kept in school for the year so that we can go outside at every opportunity.

Children in Reception have a dedicated outdoor learning session every week with a focus on nature and understanding the world around them. We wear the puddle suits over our uniform so no further clothing is required, but we ask that sun cream and sun hats are provided in Summer and warm hats and gloves are provided in the winter please. Whatever the weather children will be enjoying the outdoors!

Our children further up the school also take part in Forest School! Have a look on the Forest School page on our website for more information and photographs of our exciting Forest School sessions.

www.themosleyacademy.co.uk



Parent Communication



Newsletter

A newsletter is sent every Friday via Weduc, and is added to the Weduc Newsfeed and school website. It holds information about what we have been up to during the week, important notices and diary dates.

Website

The school website address is www.themosleyacademy.co.uk. The website is updated regularly with pictures, notices and letters. Each class has a class page with current information, learning opportunities and notices. There is lots of information on the website including policies, calendar and online safety.



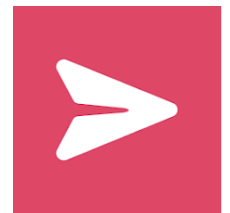
X (Twitter!)

We have a very active twitter account with all classes posting updates, photographs and videos. If you are a tweeter too, search for us

@MosleyAcademy.

Reach More Parents by Weduc

Reach More Parents/Weduc is our online payment and communication service for the school. All trips, activities, clubs and school dinners are to be paid using this service. You will be sent your enrolment details at the start of the school year. Search for Reach More Parents in your app store. It is free to download. You will be sent notifications instead of text messages updating you with information. Ask in the office if you need any help with this!



Tapestry

This is an online service where the class teacher will share your child's learning journey with you throughout the year. This also provides parents with the opportunity to share all the exciting opportunities and 'Wow' moments that have taken place at home that can add you're your child's learning journal.

Tapestry Learning Journal



As encouraged throughout the EYFS, we will keep a learning journal for each child in our setting. This will be online, using a provider called 'Tapestry.' Here we will document evidence of your child's learning and development. We encourage parents/carers to upload contributions to these online learning journals to share what your child enjoys doing at home and to keep a record of how they are developing both at home and in school.

Please note, EYFS staff will upload content to your child's online learning journal to show WOW moments and key points of progress. Please do not expect daily updates, lots of methods of teaching, learning and recording are taking place in our busy classroom!

In all learning journeys, we include observations of your child at play, photographs and other information. The photographs could include individual and group play, so we therefore ask that you give permission for any photographs of your child involved in group play to be included in other children's learning journeys.

Please complete and return the Tapestry permission slip enclosed in this pack. Once we have received your consent, we can email details for you to log in to Tapestry and begin viewing your child's online learning journal. If you have any difficulties in accessing or using 'Tapestry', please speak to a member of our EYFS team who will be happy to help.

As a parent/carer, you will be able to restrict your consent to only allow group photographs (which picture your child) to be included in specific learning journeys. If you would like to restrict your consent to specific learning journeys, please state this in writing and return with your consent.

Please also note that should any parent/carer not grant consent to include group images in other learning journeys, relevant images will not be shared across the learning journeys of other children.

If permission is granted for the sharing of images across learning journeys, these images cannot be shared with others or publicised in any way without the explicit consent of the parents/carer whose children may be included i.e. any social networking site.

This consent is valid for the duration of your child's time at our Early Years setting. The consent will automatically expire after this time. It is your responsibility to let us know if you want to withdraw or change your consent at any time.

Legislative Framework

- Data Protection Act (1998)
- Freedom of Information Act (2000)
- Statutory Framework for the EYFS (2021)
- General Data Protection Regulation (2018)
-

Procedures

- Learning journeys are to be treated as personal data as each relates to an individual identifiable child.
- Blanket consent will be requested from parent and carers for group images to be included in the learning journeys of other children.
- Parents and carers must be reminded that they must not share, distribute or display images containing other children without the relevant permission or consent from their parents.
- Parents are encouraged to contribute information to this learning journey by including some information and photographs which show what their child enjoys doing at home.

Rainbow Readers



Read at home and earn badges! Badges are given out in assembly each week.

25 reads = red

50 reads = orange

75 reads = yellow

100 reads = green

125 reads = light blue

150 reads = dark blue

175 reads = violet

200 reads = gold!

The children can wear their badges for school each day. We strongly recommend that you read/share books at least 5 times a week and with your child.

Pupil Premium

The Government give money to schools to help children from lower income families achieve their very best. The funding is called Pupil Premium. Your child will receive free school meals and in addition money given to the school will enable your child to receive additional support, such as free breakfast club and after school clubs, and subsidies towards school trips. If you think you may be entitled to this, please go to the following website, and check your eligibility.

<https://www.staffordshire.gov.uk/Education/Educational-awards-benefits/FreeSchoolMeals/Overview.aspx>

Please speak confidentially to Mrs Rowe if you have any questions.

Uniform suppliers

Uniform is available to purchase from 'My Uniform', 82 Wellington Street, Burton on Trent. Wellies and a book bag (NO RUCKSACKS/BACKPACKS) will also be needed. We always end up with far too much lost property with no names on. Please try hard to label everything and keep checking the labels have stayed in!

Uniform

- Plain or Embroidered WHITE polo shirt
- Embroidered ROYAL BLUE Cardigan or Crew/V-Neck Sweatshirt
- GREY or BLACK Trousers, Skirts and Pinafore Dresses (no leggings)
- BLUE gingham check summer dresses
- ROYAL BLUE Book bag- no large bags please
- Grey shorts
- Sensible smart shoes
- Grey, black or white socks
- Logo bookbag

PE Range

- Embroidered ROYAL BLUE t-shirt
- BLACK shorts
- Outdoor trainers
- Plain grey, black, or navy or tracksuit
- PE sweatshirt - these are available with a Mosley logo



Preparing for the First Day

Here are a few things you can do at home to get ready for the big day...

Talk positively about starting school. What are you looking forward to? What things might you do? Who are you excited to meet?

Build independence. Tidying away toys, looking after belongings, putting away coats or shoes. All of these things are great practice for your child before they start at school.

Use the toilet independently. Going to the toilet by themselves, encouraging wiping by themselves, flushing and washing hands. All of these things will be required when they start school,

Dressing and undressing. Encourage independence with getting changed. We understand that buttons can be fiddly but practice jumpers, trousers, shoes and socks to build that independence! The 'coat flip' trick can be very handy!
<https://www.youtube.com/watch?v=73qom9IueV8>

Identify their name. Practice recognising their name so that your child is able to quickly identify things like their peg or book bag.

Fine motor skills. Play with playdough, tweezers, Lego, beads and pegs to build the strength in those little fingers!

'Pretend' write. Allow your child to watch you writing notes/lists/cards and let them experiment. Don't ask them to trace or copy your writing, as this can undermine their confidence as a writer. Praise all of their efforts. You could even display their writing to make it special!

Enjoy books. Talk about favourite books, tell stories together and enjoy a range of different texts.

Count. Practice careful counting – toys, food, stones, claps or clicks, you can count everything! Developing counting of objects, actions and sounds will support mathematical skills.

Label. Make sure all of your child's belongings are clearly named, including their water bottle, book bag, PE kit, shoes, jumpers etc.

Plan for possibilities. You might want to pack a change of clothes in your child's bag in case an accident happens.

Get familiar with spending time apart. If your child has not had experience of nursery, allow them to spend periods of time with a relative or friend. This will help them get used to spending time away from you and will make the start to school a little less daunting.

OUR RECEPTION CLASSROOM



ADDITIONAL INFORMATION

WEDUC/REACH MORE PARENTS

We operate a cashless system within the school, meaning that payment for school dinners, breakfast club, extra-curricular activities and trips are all made through our online parent portal Reach More Parents by Weduc.

Enrolment: Once we have your email address and mobile number set up on our system, we will send you an enrolment email and text message so that you can register on the Reach More Parents App.

Payments: Payments can be made through the Weduc payment portal within the app. Regular bookings such as school dinners and breakfast club will appear under the 'Bookings' tab, while one off payments such as trips will appear under 'Offers'.

Messages: We regularly use the Weduc message function to send information and reminders home - keep an eye on your notifications!

Newsfeed: Important information and updates will be added here as well as being sent in a message. We also pin our latest newsletter to the top of the newsfeed each week.



TERM DATES 2024 - 2025

Autumn Term 2024

Inset day: Monday 2nd September

Term starts: Tuesday 3rd September

Term ends: Thursday 24th October

Inset day: Friday 25th October

Half Term Holiday: Monday 28th October - Friday 1st November

Term ends: Friday 20th December

Christmas Holiday: Monday 22nd December - Friday 3rd January

Spring Term 2025

Inset Day: Monday 6th January

Term starts: Tuesday 7th January

Half Term Holiday: Monday 17th February - Friday 21st February

Term ends: Friday 11th April

Easter Holiday: Monday 14th April - Friday 25th April

Summer Term 2025

Term starts: Monday 28th April

May Day Bank Holiday: Monday 5th May

Half Term Holiday: Monday 26th May - Friday 30th May

Inset day: Friday 4th July (JTMAT Training Day)

Term ends for children: Friday 18th July

Inset day: Monday 21st July

Summer Holiday: Tuesday 22nd July - Friday 29th August

CAR PARKING

We would like to make you aware that parking at The Bell Inn car park is only permitted when dropping off children in the morning and collecting in the afternoon. The Bell have asked that 4 spaces are kept free at all times (including the disabled space). Please be mindful of this when you bring your child to their induction days.

Parking is not permitted at The Bell Inn during the daytime or evenings. Therefore, when there are events on at school during the day or evenings, please park in the village.

Unfortunately, we cannot allow parking in our staff car park for drop off or pick up times due to health and safety reasons, as we experience many deliveries during the day and the car park is busy with staff and visitors arriving and leaving. All children must access the school through the main school gate at the lollipop crossing before and after school. If your child is late or needs to access school or leave school throughout the day, they must be accompanied by a parent or nominated adult and they will be signed into or out of school by the office staff.

When parking around the village, please ensure that you are not double parked or parked across residents' driveways. Please also refrain from parking on the main road around the perimeter of the school due to the blind bends on both sides of the road.

Thank you for your co-operation.

SCHOOL MEALS

All children in Reception, Year 1 and Year 2 are entitled to a free school meal at lunchtime. Our meals are excellent and are provided by Mellors Catering. There is always a choice of a hot meal (with a vegetarian option), jacket potatoes or sandwiches with a range of fillings. We encourage all of our EYFS and KS1 children to take up the offer of a free school meal each day. These do not need to be booked via Weduc - your child will make their choice from the menu when they register in class each morning. Meals for Years 3, 4, 5 and 6 need to be booked through Weduc, and your child will then make their choice from the menu during registration each day. The kitchen team are able to cater for allergies and dietary needs, so please do let us know if your child has any requirements using the form enclosed later in this pack.