



Mrs Sarah Rowe - Headteacher

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September 2026

Dear Parent/Carer,

I am writing to you to invite you to stand for election as a Parent Governor or to nominate another parent to do so. We currently have two vacancies, and the term of office is initially for 1-year with a view to extending the position to the full-term of 4 years.

The role of the governing body:

The Mosley Academy Governing Body works together in conjunction with the John Taylor Multi Academy Trust Board to:

- develop a vision and strategy for the school
- oversee financial performance and make sure money is well spent
- hold the headteacher to account for the educational performance of the school
- engage with pupils, staff, parents and the wider school community to understand their views

Who can stand for election?

To be able to volunteer, you need to be a parent, carer (or someone who has parental responsibility) for a child at The Mosley Academy. You do not need any specific qualifications. The enclosed sheet summarises the circumstances under which someone cannot serve as a parent governor.

To fulfil the role, you will need to:

- attend regular meetings (12 each year – condensed down to 6 each year, holding two meetings in one sitting)
- visit the school occasionally
- do some background reading
- take part in induction training and ongoing development (which will be provided for you)

Every governing body needs a balance and diversity of knowledge, skills and experience. The governing body are particularly looking for experience in a HR or Financial background. However, we would value and appreciate any professional experiences that can be brought to the role.



How to apply:

If you would like to apply, please complete the enclosed nomination form and return it to myself by the closing date of **Wednesday 9th September 2026**. If you are putting someone else forward for nomination, please make sure they are happy for you to do so.

If there are more nominations than vacancies, we will conduct a secret ballot. If that is necessary, voting papers and instructions will be sent to all parents and carers.

If you would like the opportunity to discuss the role further with Mrs Rowe, Headteacher, please contact me and an appointment will be arranged.

Yours faithfully,

Rebecca Carlton,
Clerk to Governors.

